

Uxbridge Historical District Commission  
Meeting Minutes of September 22, 2020  
7:00pm Lower Town Hall

**Members Present:** Jane Keegan, Travis Ann Do Rosario, Michael Cove, Faye McCloskey, Christopher Delarda, Peter Pendergast (Alternate)

**Members Absent:** Rachel Palin (Alternate)

Meeting is called to order at 7:01pm by Jane Keegan

#### **PLEDGE OF ALLEGIANCE**

#### **INTRODUCTIONS:**

Chairman, Jane Keegan, introduced and welcomed our new FULL member to the Commission, Christopher Delarda, and our new alternate member, Peter Pendergast

#### **OLD BUSINESS:**

#### **MEETING MINUTE APPROVAL:**

Jane Keegan made the motion to accept the meeting minutes from January 15, 2020

Faye McCloskey seconded the motion.

Motion approved. 3-0-2

This was approved unanimously by the members in attendance at the January 15<sup>th</sup>, 2020 meeting.

Jane Keegan, Faye McCloskey and Travis Ann Do Rosario

Michael Cove and Christopher Delarda abstained

Michael Cove made the motion to accept the meeting minutes from March 10, 2020

Travis Ann Do Rosario seconded the motion.

Motion approved. 3-0-2

This was approved unanimously by the members in attendance at the March 10, 2020 meeting.

Jane Keegan, Michael Cove and Travis Ann Do Rosario

Faye McCloskey and Christopher Delarda abstained

#### **UHDC ANNUAL REPORT**

A copy of the UHDC Annual report was emailed to the Commission prior to meeting. There were no changes to the report. Michael Cove made a motion to accept the 2020 UHDC Annual Report as written

Faye McCloskey seconded the motion.

Approved unanimously 5-0

This will be forwarded to the Town Manager's office in November, upon request.

#### **ALTERNATE SEATS ON COMMISSION:**

Jane Keegan has reached out to several residents on Capron Street and on North Main Street to gauge interest in joining the UHDC as an alternate. There is currently one OPEN seat.

## **NEW BUSINESS:**

### **ANNUAL LETTER TO UHDC RESIDENTS & BUSINESS OWNERS**

After discussion regarding the timing and it being late in the year, it was suggested by Michael Cove to table the discussion of the Annual UHDC letter until 2021. Faye McCloskey suggested that we revisit it in January 2021.

### **VERIZON**

Jane Keegan had contacted the Town Manager, Mr. Steven Sette in regards to contacting Verizon on Court Street regarding the two pieces of equipment on their front lawn.

### **UNITARIAN CHURCH**

Jane Keegan had contacted the Town Manager, Steven Setts in regards to any progress that the Town Manager's Office and/or Board of Selectman had made in regards to the Town Clock that is housed in the Unitarian Church. Mr. Sette had indicated that the Mr. Carey had recently deceased and that his heirs had indicated to the town that they have plans to renovate the building. The Unitarian Church has been in a state of increasing disrepair the last few years, and several residents have raised concerns over the safety of falling pieces.

## **RE-ORGANIZATION:**

Faye McCloskey nominated Jane Keegan to serve as Chairman of the UHDC

Seconded by Michael Cove

Jane Keegan accepted.

Motion passed unanimously 5-0

Faye McCloskey nominated Michael Cove to serve as Vice-Chairman of the UHDC

Seconded by Christopher Delarda

Michael Cove accepted.

Motion passed unanimously 5-0

Jane Keegan nominated Travis Ann Do Rosario to serve as Recording Secretary of the UHDC

Seconded by Michael Cove

Travis Ann Do Rosario accepted.

Motion passed unanimously 5-0

## **LETTERS TO NEW BUSINESS OWNERS IN DISTRICT**

Chair is requesting that the recording secretary send letters to the FOUR (4) new businesses in the district.

Jane Keegan has a copy of the letter and will forward it to Travis Ann Do Rosario for printing and mailing.

Michael Cove made the motion to have the letters sent

Faye McCloskey seconded.

Motion passed unanimously 5-0

## **CORRESPONDENCE:**

### **BayState Investors**

Owners of the Taft Buildings downtown (former Skeeane properties) have responded to the UHDC Welcome Letter with a nice follow-up email. Due to COVID – 19, we will not be inviting them to a meeting at this time.

**Saver's Bank**

The UHDC form was forwarded to Saver's Bank so that as they are carefully considering their Lower level replacement window project, they will have the necessary forms from the UHDC prior to submission to the Town.

**NEXT MEETING:**

Tuesday, October 13, 2020 at 7pm.

Motion to adjourn at 7:40 pm made by Michael Cove.

Seconded by Faye McCloskey

Motion passes unanimously, 5-0.

Respectfully Submitted,

Travis Ann Do Rosario  
UHDC Recording Secretary

Travis Ann Do Rosario

Pat Pindogast  
James J. Kegan  
Faye McCloskey